

Sage Software Overview

Sage Start-up
 Sage Instant Accounts
 Sage Instant Accounts Plus
 Sage 50 Accounts
 Sage 50 Accounts Plus
 Sage 50 Accounts Professional

Get up and running

Easy to set up and use	✓	✓	✓	✓	✓	✓
View video demonstrations	✓	✓	✓	✓	✓	✓
45 days free telephone support	1 Year	✓	✓	✓	✓	✓
1 year e-mail and web-based support		Free	Free	Additional Charge		
e-learning	N/A	Free	Free	Additional Charge		

Manage your customers and suppliers

Find contact details quickly and easily	✓	✓	✓	✓	✓	✓
Create quotations and invoices	✓	✓	✓	✓	✓	✓
Apply flexible discounts to win business	✓	✓	✓	✓	✓	✓
See who owes you money and when it's due	✓	✓	✓	✓	✓	✓
Receive and process card payments		✓	✓	✓	✓	✓
Manage individual projects and costs					✓	✓
Manage your sales and purchase orders						✓

Manage your finances

See your cash position at a glance	✓			✓	✓	✓
Share information electronically with your accountant	✓	✓	✓	✓	✓	✓
Prepare VAT Returns	✓	✓	✓	✓	✓	✓
e-VAT submissions, e-payments, EC – Sales List, Reverse Charge VAT		✓	✓	✓	✓	✓
Irish VAT return file available		✓	✓	✓	✓	✓
Audit preparation	By Accountant	✓	✓	✓	✓	✓
Produce profit & loss and balance sheet reports	✓	✓	✓	✓	✓	✓
e-banking and bank reconciliations for up-to-date figures	✓	✓	✓	✓	✓	✓
Export your information to Microsoft® Office	✓	✓	✓	✓	✓	✓
Control budgets for key areas of your business				✓	✓	✓
Convert currencies for foreign trading						✓

Manage your business

Keep track of your products and services	✓	✓	✓	✓	✓	✓
Control your stock			✓	✓	✓	✓
Multi-user ready*			Two	Two	Two	Ten
Multi-company ready				✓	✓	✓
Manage components and assembled products				✓	✓	✓
Integrates with Sage Additions*				✓	✓	✓
Construction Industry Scheme ready*				✓	✓	✓
Integrates with Sage Construction*				✓	✓	✓
Integrates with Sage 50 Retail Solutions*					✓	✓
Integrates with Sage 50 Manufacturing*						✓
Access to online business know how	✓					

* Additional purchase required

Sage Instant Payroll

Sage 50 Payroll

Sage 50 HR

Get up and running

Easy to set up and use	✓	✓	✓
Helpful guides to key tasks	✓	✓	✓
45 days free support	✓	✓	✓

Manage your people

Create and maintain employee records	✓	✓	✓
Track holiday and absence	✓	✓	✓
Process paperwork for leavers	✓	✓	
Manage multiple holiday schemes	✓	✓	
Store employee contracts, training and appraisal records			✓
Record, store and maintain employee information			✓
Manage skills and qualifications			✓
Record details and documentary evidence of disciplinary actions			✓
Manage performance and appraisals			✓
Maintain salary and job details			✓
Multi-company and multi-user options*		✓	✓

Manage your payroll

Pay the right people the right amount of money on the right day	✓	✓	
Automatically calculate statutory payments	✓	✓	
Check and print payslips	✓	✓	
Complete your payroll quickly and easily	✓	✓	
Make secure electronic payments to employees and HMRC	✓	✓	
Export payment figures to Sage Instant & 50 Accounts	✓	✓	
Submit in-year forms to HMRC electronically	✓	✓	
Receipt of electronic forms from HMRC	✓	✓	
Batching report printing		✓	

Process payroll year end

Start next year's payroll before closing current year		✓	
Step-by-step guides help you manage payroll year end	✓	✓	
Submit year-end forms electronically	✓	✓	

* Additional purchase required